

Research and Communications Rockstars Needed!



Project Title	Research and Communications Rockstars Needed!
Project Summary	USAID/Ukraine is seeking support to assist the Mission in monitoring and evaluation efforts; conducting research on topics related to Ukraine; researching and analyzing efforts of other donors; and, producing and editing reports related to the Mission's activities.
Country	Ukraine

Project Description

Potential tasks during the internship could include:

Monitoring, Evaluation, and Learning

Track completed and planned assessments, studies, evaluations, etc., including, but not limited to other donors, etc. in Ukraine;

Identify and collect proxy and context indicators, which could be used for monitoring progress achieved in implementing critical reforms at the national and sub-national levels, in sectors and selected institutions/organizations, define baselines and map the progress made;

Attend and report out on webinars pertaining to Ukraine;

Communication and Outreach

Produce briefers, documents, or other research papers and analysis on topics related to the Mission's current and future programs - Russian media influence in Ukraine, the Government of Ukraine (GOU) preparedness for epidemics, natural disasters, economic shocks, large-scale sabotage, etc.;

Produce summaries and fact sheets highlighting key findings and recommendations of evaluation reports for external stakeholders and partners;

Review and edit documents, including, fact sheets, newsletters, and reports;

Compile regular briefers/reports (in written and/or graphic form) on major trends that could affect the Mission's ability to achieve its goal and objectives (economic, political, social trends both in Ukraine and in the world writ large; public statements by leading Ukrainian, Russian, or other dignitaries; programs/plans of other donor countries in Ukraine; etc.);

Research

Update donor profiles by researching Embassy websites (often in local languages), OECD data, domestic donors, and contact info to help the Mission/PPL/E&E Bureau advance donor coordination;

Research and identify local organizations (business/private sector and professional associations, universities, think tanks and non-governmental organizations, etc.) that USAID could approach for joint programming.

Required Skills or Interests

Skill(s)
Data analysis
Editing and proofreading
Research

Additional Information

None

Language Requirements

Language	Speaking Proficiency	Reading Proficiency	Importance
Russian	Limited working proficiency	Limited working proficiency	Nice to Have
Ukrainian	Limited working proficiency	Limited working proficiency	Nice to Have